



JAMHURI YA MUUNGANO WA TANZANIA
CHUO CHA KUMBUKUMBU YA MWALIMU
NYERERE



**TAARIFA MUHIMU KWA WANAFUNZI WALIOCHAGULIWA NA OFISI YA RAIS –
TAMISEMI KUJIUNGA NA CHUO KWA MWAKA 2024/2025**

Mkuu wa Chuo cha Kumbukumbu ya Mwalimu Nyerere anayo furaha kuwakaribisha wanafunzi wote waliochaguliwa na Ofisi ya Rais – Tawala za Mikoa na Serikali za Mitaa (TAMISEMI) kujiunga na Chuo kwa mwaka 2024/2025.

2. Chuo kinatoa mafunzo katika fani mbalimbali kuanzia ngazi ya Cheti, Diploma, Shahada na Shahada za Umahiri. Hivyo, uwapo Chuoni utapata fursa ya kukuza ujuzi na uelewa katika masuala mbalimbali ya Kitaaluma, Kijamii, Kimaadili na Kiuongozi kwa kukutana na wanafunzi wa ngazi mbalimbali na wakufunzi waliobobea kwenye fani zao.

3. **Chuo kitafunguliwa Jumanne tarehe 15 Oktoba 2024.** Wakati huo, mwanafunzi atatakiwa kujisajili kwa kuwasilisha vitu vifuatavyo:

- i. Vyeti halisi vya taaluma na kuzaliwa.
- ii. Nakala mbili za vyeti zilizothibitishwa na mwanasheria (*Wanasheria wa Chuo pia hutoa huduma hii wakati wa Usajili*).
- iii. Picha mbili (2) za *passport*.
- iv. Kujaza na kuwasilisha fomu ya Usajili (Registration Form) (*Imeambatishwa*).
- v. Fomu ya upimaji wa afya (*Imeambatishwa*) (*Kituo cha Afya cha Chuo pia hutoa huduma hii wakati wa Usajili*).
- vi. Kufanya malipo ya ada (*Mchanganuo umeambatishwa*). Wanafunzi wataanza na ada iliyooneshwa kwenye mstari wa **Certificate**.

4. Aidha, sampuli ya barua ya Udahili imeambatishwa ili kutoa maelezo ya kina.

5. **KARIBU SANA** chuoni kwa Elimu bora inayozingatia Maadili.

6. Kwa maelezo zaidi unaweza kupiga:

(022) 2820041/ 2820047	0745732864	} Maafisa udahili wa Vitivo
0769666720	0622523398	

Au piga namba zifuatazo kuingea na ofisi kuu ya Udahili

0762747773	0763581025
0756460062	0757159665
0756176995	0692406506

IMETOLEWA NA

**OFISI YA NAIBU MKUU WA CHUO
(TAALUMA, UTAFITI NA USHAURI WA KITAALAMU)**

Septemba, 2024

THE MWALIMU NYERERE MEMORIAL ACADEMY



REGISTRATION FORM FOR CERTIFICATES AND DIPLOMA

Please write clearly in **CAPITAL** letters

Registration Number _____

First Name _____ Middle Name _____

Surname _____ (Names as it is shown on **CSEE** and **ACSEE**)

Index No. Form IV _____ Index No. Form VI _____

Sex: Male Female Marital Status: Single Married

Date of Birth _____ Place of Birth _____

Country _____ Nationality _____

Mobile No. _____ Email: _____

Permanent Postal Address: _____

Program Admitted _____

Academic Year..... Semester.....

Semester One Tuition fee 60%	Registration Fee	NHIF	Identity card	Practical training	Accommodation	Caution Money	Student's Union	Quality Assurance Fee	Student's Welfare Emergency Fund	Verification Fee	Medical Examination
Programme	15,000	50,400	10,000	100,000	350,000	10,000	10,000	20,000	10,000	10,000	10,000
For Cert (375,000)											
For Dip (461,400)											

Name of Next of Kin (1) _____ Relationship _____ Phone No _____

Name of Next of Kin (2) _____ Relationship _____ Phone No _____

Declaration, I _____ Certify to the best of my knowledge that the information I have given in this form is correct.

Student's Signature _____

Date _____

Certification,

I certify that this student has been officially registered as bonafide student of the MNMA

Accountant

Signature _____

Date _____

Admission Officer

Signature _____

Date _____

Attach Bank's fees receipt, Copies of certificates e.g. F. 4, F. 6, NTA Level 4, Birth certificate and Medical Examination Form.

THE MWALIMU NYERERE MEMORIAL ACADEMY

RE: REQUEST FOR MEDICAL EXAMINATION REPORT FOR STUDENT APPLYING FOR ADMISSION FOR FULL TIME COURSE

To the Medical Officer,

.....
.....
.....

First Name Middle Name..... Surname
Age Sex..... Marital Status
Programme
Department

Please examine the above named as to her/his fitness for studies as a full time student.

A. PERSONAL HISTORY

Is the examinee suffering from any of the following? Indicate Yes or No.

- | | |
|-------------------------------|--|
| 1. Tuberculosis | 14. Epilepsy |
| 2. Pneumonia | 15. Deformity |
| 3. Pleurisy | 16. Psychiatric..... |
| 4. Asthma..... | 17. Eye disorder..... |
| 5. Rheumatic fever..... | 18. Ear, Nose/Throat Disorder..... |
| 6. Allergic disorder..... | 19. Skin diseases..... |
| 7. Heart disease..... | 20. Anemia..... |
| 8. Gastric or duodenal..... | 21. Gynaecological disorder..... |
| 9. Recurrent indigestion..... | 22. Malaria/other tropical Diseases..... |
| 10. Jaundice..... | 23. Major or Minor Operation..... |
| 11. Dysentery..... | 24. Serious accidents..... |
| 12. Varicose Veins..... | 25. Any other serious disorder..... |
| 13. Diabetes..... | |

B. PHYSICAL EXAMINATION

- | | |
|-----------------------|-----------------------------|
| 1. Height..... | 3. Weight |
| 2. Skin diseases..... | 4. Eyes: Conjunctivae |
| | Pupils |
| | Vision Right |
| | Left |
| | With glasses Right |
5. Please state conditions
Of ears (if any discharge)
- Any Abnormality.....

Cardiovascular System
 Blood pressure Systolic Diastolic.....
 Heart Any Murmur?
 Arteries and Veins
 Abdomen Hernia.....
 Hydrocele
 Masses
 Liver
 Kidney
 Rectal
 Any clinical evidence of hyperacidity or Gastric Duodenal ulcer?

C. LABORATORY

1. Urine Albumin
 Sugar.....
 Lucoocytes.....
 Bilharzias.....
 2. Stool: Special emphasis on Hookworm or Bilharzias
 3. Blood Examination: Hb Level.....
 (a) Neutrophils
 (b) Eosinophils
 (c) Basophils.....
 (d) Lymphocytes
 (e) Monocytes.....
 (f) ESR.....
 4. Serology: Widal test VDRL.....

D. MEDICAL CERTIFICATE

(To be completed by a Medical Officer)

I have examined the above named person and consider that *She/he is physically and mentally/not physically and mentally fit to be admitted for the full time course at your Academy.

.....
 Name Signature Date

.....
 Title Qualification

Address:

**Delete as necessary*

THE UNITED REPUBLIC OF TANZANIA



THE MWALIMU NYERERE MEMORIAL ACADEMY



When replying please mention:

Ref. No.: AK.12/628/01A/13

9th August, 2024.

.....
.....

RE: ADMISSION INTO BASIC TECHNICIAN CERTIFICATE FOR THE ACADEMIC YEAR 2024/2025 (SEPTEMBER INTAKE)

I am pleased to inform you that you have been selected to join the Academy for one year Pursuing Basic Technician Certificate in.....
You are required to report at the Academy on **Tuesday 15th October, 2024** ready for registration and a **One Week Orientation Programme that will commence on Tuesday 15th October, 2024**. Please note that all First Year students are required to attend the Orientation Programme. Classes will commence on **21st October, 2024**.

Please observe the following instructions.

1. That you should pay annual tuition fee of **Six hundred twenty five thousands (Tshs 625,000/=) only** (accommodation exclusive)¹. Fees may be paid **either** in one or two instalments at the rate of 60%, equivalent to **TShs. 375,000/=** (payable in the First Semester during registration) and 40% equivalent to **TShs. 250,000/=** (Second Semester). Each instalment should be paid at the beginning of each Semester.
2. That you should also pay **TShs. 20,000/=** for Quality Assurance fee, **Tshs. 10,000/=** for Verification Per Student, **Tshs. 100,000/=** for Practical Training, **TShs. 10,000/=** for Students Union, **TShs. 10,000/=** Caution Money, **TShs. 10,000/=** for Medical Examination, **TShs. 15,000/=** for Registration, **TShs. 10,000/=** for Student Identity Card and **TShs. 10,000/=** for Students' Welfare Emergency Fund at the beginning of first semester once a year.
3. That you should revisit your system account to indicate your health insurance status. It is mandatory for all students to have medical insurance that will be valid for one year, starting from Tuesday 15th October, 2024. If you do not have valid medical insurance, you will have to pay **TShs. 50,400/=** for medical insurance from NHIF as part of the registration process.
4. Accommodation on campus is not guaranteed and therefore you will only be required to pay for accommodation when a room has been allocated for you. When necessary, the office of the Dean of Students shall assist you in securing your off-campus accommodation.
5. That you should present yourself to the Admissions Office for formal registration after paying the required fees. Failure to do so will result in the withdrawal of your admission. Admission can neither be postponed nor deferred to the next academic year. **Please note that no student will be allowed to attend classes without paying the required fees and completing the registration process.**

¹ Attached herewith, please find the expounded "Academy's Fee Structure for the Academic Year 2024/2025".

6. That you should bring your **original certificates** plus two certified copies of each of your certificates and transcripts (the original certificate will be returned to you after verification). Certificates should include birth certificate, Form 4, 6, and/or Basic technician certificate. It should be noted that certificates obtained from foreign institutions shall be subject to recognition by the National Examinations Council of Tanzania.
7. That you should produce your **medical check-up** form duly filled by a qualified Government Medical Officer to the Admissions Officer.
8. That you should submit to the Admissions Officer two recent stamp size photographs with blue background.
9. That you will be a full time student. If you are a Government or Public Institution/ Organization employee, you will have to produce evidence that your employer has released you and is ready to continue supporting you.
10. Kindly note that candidates who will fail to register within the period lasting from **15th October, 2024** to **28th October, 2024** will be required to pay late registration fee of **TShs. 5,000/=** per day for a maximum of 7 days. Failure to register within this period will lead to **automatic cancellation** of your admission; hence you will therefore be required to re-apply.
11. The Academy is a government owned higher learning institution and therefore all payments shall be made using control numbers. Control numbers for all payments should be requested and obtained from your system account **one week** before commencement of the academic year.

We are looking forward to your registration and a successful period of study at the Academy.

Yours sincerely,



Prof. Richard Y.M. Kangalawe
DEPUTY RECTOR – ACADEMIC, RESEARCH AND CONSULTANCY

THE MWALIMU NYERERE MEMORIAL ACADEMY
FEE STRUCTURE FOR THE ACADEMIC YEAR 2024/2025

Programme	Reg. Fee	Identity Card	Student's Union	Caution Money	Tuition Fee	Practical Training	Quality Assurance	Verification	Medical examination	Graduation	Student's Welfare Emergency Fund	Total Fee (TShs)
Certificate	15,000	10,000	10,000	10,000	625,000	100,000	20,000	10000	10000	40,000	10,000	860,000
Diploma Year I	15,000	10,000	10,000	10,000	769,000	100,000	20,000	10000	10000	40,000	10,000	1,004,000
Diploma Year II	-	4,000	10,000	-	800,000	-	20,000	10000	10000	40,000	-	894,000
Bachelor Degree (Non-Education) Year I	15,000	10,000	10,000	10,000	1,000,000		25,000		10000	-	10,000	1,090,000
Bachelor Degree (Non-Education) Year II	-	4,000	10,000	-	1,031,000	100,000	25,000			-	-	1,170,000
Bachelor Degree (Non-Education) Year III	-	4,000	10,000	-	1,031,000	-	25,000			40,000	-	1,110,000
Bachelor Degree (Education) Year I	15,000	10,000	10,000	10,000	1,000,000	100,000	25,000		10000	-	10,000	1,190,000
Bachelor Degree (Education) Year II	-	4,000	10,000	-	1,031,000	100,000	25,000			-	-	1,170,000
Bachelor Degree (Education) Year III	-	4,000	10,000	-	1,031,000	-	25,000			40,000	-	1,110,000

