

THE MWALIMU NYERERE MEMORIAL ACCADEMY



RE ADVERTISEMENT OF TRANSFER VACANCIES

The Mwalimu Nyerere Memorial Academy invites application from suitably qualified Public Servants who wish to transfer to the Mwalimu Nyerere Memorial Academy.

1.1 Establishment of the Academy

The Mwalimu Nyerere Memorial Academy (MNMA) is a public higher learning institution which was established by an Act of Parliament No. 6 of 2005. The Origin of the Mwalimu Nyerere Memorial Academy is Kivukoni Academy of Social Sciences. The Academy was renamed “The Mwalimu Nyerere Memorial Academy - MNMA” as the state thought valuable to honour and recognize the contribution of Mwalimu Julius Kambarage Nyerere as the Father of the Nation and the Founder of Kivukoni College. MNMA was established to provide training in various Social Sciences and other branches of knowledge that are relevant to the promotion and advancement of social, economic, political and technical development of developing countries. The Academy has two Campuses called Kivukoni located at Kigamboni, Dar es Salaam, Karume Campus which is located at Bububu, Zanzibar and one branch located at Chake Chake, Pemba.

1.2 Vision

To become a centre of excellence for knowledge acquisition and adoption which provides education and training for creativity and innovativeness this promotes peace and national unity.

1.3 Mission

To dedicate itself to the advancement of lifelong learning through excellence in teaching, research, consultancy and public service in a challenging and supportive learning environment in which the pursuit of knowledge, creative enquiry, critical thinking and applied skills are cultivated and sustained.

1.4 VACANCIES

S/N	POSITION	DEPARTMENT	QUALIFICATIONS	NO. OF POSTS	DUTY STATION
1	SENIOR LECTURER	Economics	Holder of Doctorate (PhD), Master's and Bachelor degree in Economics, Mathematics, Entrepreneurship, Marketing or Business Administration or Statistics with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR
2	LECTURER	Economics	Holder of Doctorate (PhD), Master's and Bachelor degree in Statistics Economics, Mathematics, Entrepreneurship, Marketing or Business Administration with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	2	KIVUKONI CAMPUS DSM
		Education	Holder of Doctorate (PhD), Master's and Bachelor degree in Literature or Linguistics Language (English and Kiswahili) with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Education	Holder of Doctorate (PhD), Master's and Bachelor degree in Literature or Linguistics with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Education	Holder of Doctorate (PhD), Master's and Bachelor degree in History with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level or equivalent qualifications.	1	KIVUKONI CAMPUS DSM
		Education	Holder of Doctorate (PhD), Master's and Bachelor degree in Kiswahili with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Gender	Holder of Doctorate (PhD), Masters and Bachelor degree in Youth and Community Work, Youth Community Support, Youth Work practice, Youth Person's Advisor, Social work and Social care, Social Work, Health and Social care with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Gender	Holder of Doctorate (PhD), Master's and Bachelor degree in Community Development Social Work, Women's Law, Gender and Development, Community Development, Gender and Rural Development with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Social Studies	Holder of Doctorate (PhD), Masters and Bachelor degree in Human Resource Management or Public Administration with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Social Studies	Holder of Doctorate (PhD), Masters and Bachelor degree in Library Information Management, Information Studies or Information Science with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Social Studies	Holder of Doctorate (PhD), Master's and Bachelor degree in Management of Social Development Sociology, Social Work Psychology or Management Studies with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level	1	KIVUKONI CAMPUS DSM
	Economics	Holder of Directorate (PhD), Master's and Bachelor degree in Economics, Mathematics, Entrepreneurship, Marketing or Business Administration Statistics with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor's level.	2	KARUME CAMPUS ZANZIBAR	

		Social Studies	Holder of Doctorate (PhD), Masters and Bachelor's degree in Records, Archives & Information Management or equivalent qualifications with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR
		Social Studies	Holder of Doctorate (PhD), Masters and Bachelor's degree in Human Resource Management Public Administration or General Management with GPA of 4.0 and above at Master's level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR
3	ASSISTANT LECTURER	Economics	Holder of Master's and Bachelor degree in Economics Statistics Entrepreneurship Marketing or Business Administration with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Economics	Holder of Masters and Bachelor degrees in Procurement and Supply chain Procurement and Logistics Management with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Education	Holder of Masters and Bachelor degrees in Linguistics or Language (Kiswahili and English) with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Education	Holder of Masters and Bachelor degrees in Linguistics or Language (Kiswahili and English) with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Social Studies	Holder of Master's degree in Records, Achieves & Information Management or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		ICT	Holder of Masters and Bachelor degrees in Computer Science, Information Systems, Electronics and information systems, Information Communication Technology with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	2	KIVUKONI CAMPUS DSM
		Gender	Holder of Masters and Bachelor degrees in Environmental Management or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Economics	Holder of Masters and Bachelor degree in Economics or Statistics or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR
		Economics	Holder of Masters and Bachelor degree in Entrepreneurship, Business Management, Project Planning and Management or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above.	1	KARUME CAMPUS ZANZIBAR
		Social Studies	Holder of Masters and Bachelor degree in Public Administration, Human Resource Management or General Management with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR
Economics	Holder of Masters and Bachelor degree in Procurement and Supply chain or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR		

		Education	Holder of Masters and Bachelor degree in Linguistics with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR
		Education	Holder of Masters and Bachelor degree in Kiswahili with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR
		ICT	Holder of Masters and Bachelor degrees in Computer Science, Information Systems, Electronics and information systems, Information Communication Technology with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KARUME CAMPUS ZANZIBAR
		ICT	Holder of Masters and Bachelor degrees in Computer Science, Information Systems, Electronics and information systems, Information Communication Technology with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	2	PEMBA BRANCH
		Economics	Holder of Masters and Bachelor degree in Economics or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	PEMBA BRANCH
		Economics	Holder of Masters and Bachelor degree in Procurement and Supply chain or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	PEMBA BRANCH
		Social Studies	Holder of Masters and Bachelor degree in Records, Achieves & Information Management or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	PEMBA BRANCH
4	TUTORIAL ASSISTANT	Social Studies	Holder of Bachelor Degree in Records, Achieves & Information Management or equivalent qualifications with GPA of 3.8 and above.	1	KARUME CAMPUS ZANZIBAR
5	SENIOR LIBRARIAN	Library and Publications	Holder of Doctorate (PhD), Masters and Bachelor degree in Library Information Management, Information Science/Studies or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
6	ASSISTANT LIBRARIAN	Library and Publications	Holder of Masters and Bachelor degree in Library Information Management, Information Science/Studies or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	1	KIVUKONI CAMPUS DSM
		Library and Publications	Holder of Masters and Bachelor degree in Library Information Management, Information Science/Studies or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	2	KARUME CAMPUS ZANZIBAR
		Library and Publications	Holder of Masters and Bachelor degree in Library Information Management, Information Science/Studies or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	2	PEMBA BRANCH
7	ASSISTANT LIBRARIAN TRAINEE	Library and Publications	Holder of a Bachelor degree in Library and Archives or Information Science/Studies or equivalent qualifications with GPA 3.8 and above.	1	KARUME CAMPUS ZANZIBAR

8	LIBRARIAN	Library and Publications	Holder of Directorate (PhD), Masters and Degree in Library Information Management, Information Science/Studies or equivalent qualifications with GPA of 4.0 and above at Masters Level and GPA of 3.8 and above at Bachelor level.	2	KIVUKONI CAMPUS DSM
9	PERSONNEL & ADMINISTRATIVE OFFICER II	Human Resource and Administration	Holder of Bachelor degree in Human Resource, Public Administration, Management, Business Administration majoring in Human Resources or equivalent qualifications.	1	PEMBA BRANCH
10	PRINCIPAL RECEPTIONIST	Human Resource and Administration	Holder of Certificate in front Office, Reception Operations or Tourism, Hotel Management, Journalism and Mass Communication or equivalent qualifications from recognised Institutions or equivalent qualifications.	1	KIVUKONI CAMPUS DSM
11	ASSISTANT MEDICAL OFFICER I	Human Resource and Administration	Holder of Advanced Diploma in Clinical Medicine from recognised institution. Must be registered by the Medical Board of Tanganyika or equivalent qualifications.	1	KIVUKONI CAMPUS DSM
12	PRINCIPAL PLANNING OFFICER II	Planning Unit	Holder of a Master's degree in Economics, Monitoring and Evaluation, Policy Planning or equivalent qualification.	1	KIVUKONI CAMPUS DSM
13	PRINCIPAL SUPPLIES OFFICER I	Procurement Management Unit	Holder of Master's degree in Materials Management, Procurement and Logistics Management or equivalent qualifications with CPSP/CSP (Professional stage V).	1	KARUME CAMPUS ZANZIBAR
14	PRINCIPAL SUPPLIES OFFICER II	Procurement Management Unit	Holder of Master's degree in Materials Management, Procurement and Logistics Management or equivalent qualifications with CPSP/CSP (Professional stage V).	1	KIVUKONI CAMPUS DSM
15	PRINCIPAL INTERNAL AUDITOR I	Internal Audit Unit	Holder of Master's degree in Accountancy, Auditing, Finance, Business Administration majoring in Accountancy or equivalent qualification with CPA (T)/ACCA.	1	KARUME CAMPUS ZANZIBAR
16	PRINCIPAL PUBLIC RELATION OFFICER II	Public Relations Unit	Holder of Master's degree in Journalism, Mass Communication, Public Relations or equivalent qualifications from a recognised institution.	1	KIVUKONI CAMPUS DSM
17	SENIOR SYSTEM ADMINISTRATOR II	ICT Unit	Holder of Bachelor degree in Computer Science, Information Systems, Electronic or equivalent qualification.	1	KARUME CAMPUS ZANZIBAR

1.5 GENERAL CONDITIONS FOR INTERESTED APPLICANTS;

- i. All applicants must be Citizens of Tanzania
- ii. Applicants must attach up to date Curriculum Vitae (CV) bearing reliable Contacts, postal address, Email address, accessible mobile phone numbers and three reputable referees.
- iii. All applications must be attached with certified Copies of academic certificates & Transcripts
 - Form IV&VI certificates as appropriate.
 - Birth Certificate
- vi. Form four result slips, partial testimonials or partial result slips are strictly not accepted.
- v. Applicants currently employed in the public service should route their application letters through their respective employers.
- vi. Certificates from foreign examination bodies and universities should have been authenticated by the National Examinations Council of Tanzania (NECTA) and TCU
- vii. Only short listed applicants will be contacted for further procedures
- viii. Applicants should specify preferred duty station on their application letters.
- ix. Deadline for applications is **15th January, 2021**
- x. Applicants should indicate their willingness and commitment to cover the transfer costs because this transfer is considered to be self-initiated.
- xi. Those who applied previously on the former advert should not reapply.

All applicants should channel their application to:

RECTOR
THE MWALIMU NYERERE MEMORIAL ACADEMY
P.O.BOX 9193
DAR ES SALAAM
Email: rector@mnma.ac.tz
Website: www.mnma.ac.tz